**Frank Mcclain**

**3737 Timberglen rd apt. 301**

**Dallas, TX 75287**

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**Professional Experience**

**May 2010-current 20126 Denny’s Dallas, TX Manager**

* Maintain a professional appearance consistent with the requirements of the job.
* Achieves 100% execution on assigned work.
* Maintains compliance with Denny’s employment policies, to include all state, local and federal regulations.
* Brings employee relations issues, deviations from brand standards, and other guest issues to the attention of an exempt manager.
* Uses proper procedures for handling guest and employee emergencies and security incidents.
* Records shift activities in the shift leader log book.
* Assists exempt management staff with hourly employee training and development.
* Works with exempt management personnel to build strong team relationships and a positive work environment.
* Adheres to Denny’s Brand Standards and internal policies and procedures.

**May 2008-April 2010 Jostens Denton, TX Jewelry Drilling Machine Operator**

* Clean and polish metal items and jewelry pieces, using jewelers’ tools, polishing wheels, and chemical baths.
* Compute costs of labor and materials in order to determine production costs of products and articles.
* Create jewelry from materials such as gold, silver, platinum, and precious or semiprecious stones.
* Make repairs, such as enlarging or reducing ring sizes, soldering pieces of jewelry together, and replacing broken clasps and mountings
* Select and acquire metals and gems for designs.

**Education**

**ITT Technical Institute December 2012**

Richardson, TX, United States

Electronic Engineer

Associate of Science

**Guyer High School May 2007**

Denton, TX, United States

High School Diploma

**Qualifications and Skills**

* Expertise in troubleshooting
* Determine resister values by color code
* Determine voltage, current, resistance, and power by calculations and measurements.
* Identify basic electronic components and their schematics symbols.
* Analyze and adjust NPN and PNP transistors amplifiers circuits.
* Analyze waveforms of AM, FM
* Analog and digital electronics design
* Electronic computer system
* Execute technical problem-solving
* Analyze and troubleshoot basic DC circuits
* Understand the fundamental concepts of programmable logic
* Competent in teamwork; customer service; flexibility and work ethic.
* Possess leadership, coaching, mentoring and developing other employee skills.
* Communication with an open mind, vision, innovation and empathy.
* Communicate effectively in both written and verbal manner to residents, management and peers alike.
* Manage and execute projects effectively through allocated resources, giving attention to details.
* Commitment to integrity and personal growth.
* Constantly improving personal effectiveness.
* Ability to respond to job related inquiries or complaints from residents.
* Ability to perform all related tasks within high volume production environment.

**References**

Available upon request